



APARTMENT SUPPLEMENTAL QUESTIONNAIRE

(Complete in addition to ACORD application)

Insured: _____

Location: _____

GENERAL INFORMATION

Of stories: _____ Construction: _____ Occupancy: _____% No. of Units: _____

Year Built: _____ If over 15 years old, when were the following updates performed?
Heating: _____ Electrical: _____ Plumbing: _____ Roof: _____

Are cooking facilities provided in rooms? _____yes _____no

If yes~ number of rooms: _____

Years owned: _____ Does owner/manager live on premises? _____yes _____no

FIRE/LIFE SAFETY & SECURITY:

Are there heat and smoke detectors in all rooms? _____yes _____no

If yes, type: _____

Are there fire extinguishers on premises? _____yes _____no

Is there a central station fire alarm? _____yes _____no

Are hallways and stairwells _____ open or _____ closed? Number of exits: _____

Are sliding doors equipped with additional locks? _____yes _____no

Are there dead bolts on entry doors? _____yes _____no

Are there fences surrounding the property? _____yes _____no

Does complex directly employ security guards? _____yes _____no Armed? _____yes _____no

If outside security guard service, are certificates of insurance required? _____yes _____no

RECREATIONAL FACILITIES

Pools: Number of pools: _____ Is the pool area fenced from all units? _____yes _____no

Self-locking gates? _____yes _____no Does pool have depth markers? _____yes _____no

Are rules posted? _____yes _____no Is there lifesaving equipment in place? _____yes _____no

Is there a lifeguard? _____yes _____no (If not certified, submit)

Have a diving board? _____yes _____no (If over 1 meter in height, submit)

Have a sliding board? _____yes _____no (If over 7 feet long, submit)

Describe Playground Equipment (i.e. fenced, installed per specs. condition, etc.): _____

Describe any exercise facilities (i.e. types of equipment & safety requirements): _____

Describe any outside recreation: _____

OTHER

Average rent: 1br: _____ 2br: _____ 3br: _____ Minimum lease term; _____

Number of HUD units: _____ % rented to Students: _____ Elderly: _____

Confirm lease/rental agreement makes no warranties with regard to security and that leasing agents/employees are instructed to advise tenants and current tenants to call 911.

Describe all losses in the past 3 years: _____

Explain any prior incidents of sexual/physical assaults: _____

Has applicant ever been canceled or non-renewed in the past three years? _____yes _____no

The applicant, agent and/or broker represents that the above statements and facts are true and that no material facts have been suppressed or misstated.

Applicant Signature: _____

Date: _____

Producer: _____

Date: _____